

Amendment I to RFP 2015-EVVM-01

03/15/2016

NOTE THE FOLLOWING AND ATTACHED ADDITIONS, DELETIONS AND/OR CHANGES TO THE REQUIREMENTS FOR THE REQUEST FOR PROPOSAL NUMBER: 2015-EVVM-01. THIS AMENDMENT MUST BE INCLUDED IN THE PROPOSER'S RESPONSE AND MEET THE REQUIREMENTS AS DEFINED IN THE RFP.

THE PROPOSER MUST SIGN AND RETURN THIS AMENDMENT WITH THEIR PROPOSAL.

I. RFP Coversheet, page 1, change as follows:

Currently Reads as:

RFP Number: 2015-EVVM-01	RFP Title: Alabama Medicaid Agency Electronic Visit Verification and Monitoring System	
RFP Due Date and Time: April 6, 2016 by 5pm Central Time		Number of Pages: 44
PROCUREMENT INFORMATION		
Project Director: LaQuita Robinson		Issue Date: February 19, 2016
E-mail Address: evvmrfp@medicaid.alabama.gov Website: http://www.medicaid.alabama.gov		Issuing Division: Long Term Care
INSTRUCTIONS TO VENDORS		
Return Proposal to: LaQuita Robinson Alabama Medicaid Agency Lurleen B. Wallace Building 501 Dexter Avenue PO Box 5624 Montgomery, AL 36103-5624		Mark Face of Envelope/Package: RFP Number: 2015-EVVM-01 RFP Due Date: April 6, 2016 by 5pm CT
		Total Evaluated Price:
VENDOR INFORMATION <i>(Vendor must complete the following and return with RFP response)</i>		
Vendor Name/Address:	Authorized Vendor Signatory: (Please print name and sign in ink)	
Vendor Phone Number:	Vendor FAX Number:	
Vendor Federal I.D. Number:	Vendor E-mail Address:	

Revised as:

RFP Number: 2015-EVVM-01	RFP Title: Alabama Medicaid Agency Electronic Visit Verification and Monitoring System	
RFP Due Date and Time: April 13, 2016 by 5pm Central Time		Number of Pages: 44
PROCUREMENT INFORMATION		
Project Director: LaQuita Robinson		Issue Date: February 19, 2016
E-mail Address: evvmrfp@medicaid.alabama.gov Website: http://www.medicaid.alabama.gov		Issuing Division: Long Term Care
INSTRUCTIONS TO VENDORS		
Return Proposal to: LaQuita Robinson Alabama Medicaid Agency Lurleen B. Wallace Building 501 Dexter Avenue PO Box 5624 Montgomery, AL 36103-5624		Mark Face of Envelope/Package: RFP Number: 2015-EVVM-01 RFP Due Date: April 13, 2016 by 5pm CT
		Total Evaluated Price:
VENDOR INFORMATION <i>(Vendor must complete the following and return with RFP response)</i>		
Vendor Name/Address:	Authorized Vendor Signatory: (Please print name and sign in ink)	
Vendor Phone Number:	Vendor FAX Number:	
Vendor Federal I.D. Number:	Vendor E-mail Address:	

II. Section B. Schedule of Events, page 6 change as follows:

Currently reads as:

The following RFP Schedule of Events represents the Alabama Medicaid Agency's best estimate of the schedule that shall be followed. Except for the deadlines associated with the vendor question and answer periods and the proposal due date, the other dates provided in the schedule are estimates and will be impacted by the number of proposals received. The Alabama Medicaid Agency reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification of any adjustment to the Schedule of Events shall be posted on the RFP website at www.medicaid.alabama.gov.

Task	Date
Issuance of RFP (PDF) via RFP Website	02/19/2016
Deadline for First Round of Questions Submission	02/26/2016
Post First Round Question Responses to Website	03/14/2016
Deadline for Second Round of Questions Submission	03/16/2016
Post Second Round Question Responses to Website	03/30/2016
Proposals Submitted	04/06/2016
Evaluation Period	04/07/2016 – 04/29/2016
Vendor Selection Announcement	05/17/2016
**Contract Review Committee	09/01/2016
Official Contract Award/Begin Work	10/01/2016

* *By State law, this contract must be reviewed by the Legislative Contract Review Oversight Committee. The Committee meets monthly and can, at its discretion, hold a contract for up to forty-five (45) days. The "Vendor Begins Work" date above may be impacted by the timing of the contract submission to the Committee for review and/or by action of the Committee itself.

Revised as:

The following RFP Schedule of Events represents the Alabama Medicaid Agency's best estimate of the schedule that shall be followed. Except for the deadlines associated with the vendor question and answer periods and the proposal due date, the other dates provided in the schedule are estimates and will be impacted by the number of proposals received. The Alabama Medicaid Agency reserves the right, at its sole discretion, to adjust this schedule as it deems necessary. Notification of any adjustment to the Schedule of Events shall be posted on the RFP website at www.medicaid.alabama.gov.

Task	Date
Issuance of RFP (PDF) via RFP Website	02/19/2016
Deadline for First Round of Questions Submission	02/26/2016
Post First Round Question Responses to Website	03/15/2016
Deadline for Second Round of Questions Submission	03/22/2016
Post Second Round Question Responses to Website	04/05/2016
Proposals Submitted	04/13/2016
Evaluation Period	04/20/2016 – 05/06/2016
Vendor Selection Announcement	05/26/2016
**Contract Review Committee	TBD
Official Contract Award/Begin Work	TBD

* *By State law, this contract must be reviewed by the Legislative Contract Review Oversight Committee. The Committee meets monthly and can, at its discretion, hold a contract for up to forty-five (45) days. The "Vendor Begins Work" date above may be impacted by the timing of the contract submission to the Committee for review and/or by action of the Committee itself.

III. Section I. Background, page 6, change as follows:

Currently reads as:

I. Background

The Alabama Medicaid Agency, hereinafter called Medicaid, an Agency of the State of Alabama, hereby solicits proposals for the procurement of an Electronic Visit Verification and Monitoring (EVVM) system. The purpose is to secure error rate reductions in billings, safeguard against fraud, and improve program oversight. This involves State operated home care services for more than 14,500 individuals with disabilities and the elderly, who would otherwise require care in institutions utilizing more than 175 individual personal assistant/homemaker agency service providers. These programs are governed by both State and Federal Medicaid regulations. Services required are outlined through this RFP. The Vendor to whom the RFP is awarded shall be responsible for the performance of all duties contained within this RFP for the firm and fixed price quoted in Vendor's proposal on the pricing form found in Attachment E to this RFP. All proposals must state a firm and fixed price for the services described. **The total firm and fixed price from Attachment E must be entered on the RFP Coversheet.**

Revised as:

I. Background

The Alabama Medicaid Agency, hereinafter called Medicaid, an Agency of the State of Alabama, hereby solicits proposals for the procurement of an Electronic Visit Verification and Monitoring (EVVM) system. The purpose is to secure error rate reductions in billings, safeguard against fraud, and improve program oversight. This involves State operated home care services for more than 14,500 individuals with disabilities and the elderly, who would otherwise require care in institutions utilizing more than 175 individual personal assistant/homemaker agency service providers. These programs are governed by both State and Federal Medicaid regulations. Services required are outlined through this RFP. The Vendor to whom the RFP is awarded shall be responsible for the performance of all duties contained within this RFP for the firm and fixed price quoted in Vendor's proposal on the pricing form found in Attachment E to this RFP. All proposals must state a firm and fixed price for the services described. **The Total Evaluated Price from Appendix C must be entered on the RFP Coversheet.**

- IV. Section II, Scope of Work, page 6, change as follows:

Currently reads as:

II. Scope of Work

The Alabama Medicaid Agency is seeking a vendor solution which must provide for the following:

Revised as:

II. Scope of Work

The Alabama Medicaid Agency is seeking a hosted vendor solution which must provide for the following:

- V. Section II, Scope of Work, Item 2, Role-Base Access, page 7, add the following:

2.5 Describe how the Vendor proposes to provide role based access controls that allow based on the user's authority, an override process to reject, cancel or suspend automatic functions within the system.

- VI. Section II, Scope of Work, page 13, remove the following:

11.1 Describe how the Vendor proposes to provide a **draft** Turnover Plan in adherence with the requirements referenced above.

- VII. Section III, Pricing, page 14, change as follows:

Currently reads as:

Vendor's response must specify a firm and fixed fee for completion of the EVVM development, implementation, and updating/operation process. The Firm and Fixed Price of the first year of the proposed contract (implementation phase) and subsequent years (updating/ operation phase) must be separately stated in the RFP Cover Sheet on the first page of this document as well as the pricing form (Appendix C).

Revised as:

Vendor's response must specify a firm and fixed fee for completion of the EVVM development, implementation, and updating/operation process. In pricing schedule A, the implementation cost must be a one-time fee. The Total Evaluated Price must be separately stated in the RFP Cover Sheet on the first page of this document as well as the pricing form (Appendix C).

VIII. Section VI, Corporate Background and References, page 15, change as follows:

Currently reads as:

VI. Corporate Background and References

Entities submitting proposals must:

Revised as:

VI. Corporate Background and References

Entities submitting proposals and all subcontractors must:

IX. Section VI f, Corporate Background and References, page 16, change as follows:

Currently reads as:

f. Document the resources and capability for completing the work necessary to implement the new EVVM system. The Vendor proposal must include a chart outlining the proposed tasks needed to complete the implementation within 30 days of Contract Award as well as outline follow-up and routine reporting deliverables and staff needed to complete the proposed tasks. A sample schedule is outlined as follows:

Revised as:

f. Document the resources and capability for completing the work necessary to implement the new EVVM system. The Vendor proposal must include a chart outlining the proposed tasks needed to complete the implementation, as well as outline follow-up and routine reporting deliverables and staff needed to complete the proposed tasks. A sample schedule is outlined as follows:

X. Section IX C, Term of Contract, page 21, change as follows:

Currently reads as:

C. Term of Contract

The initial contract term shall be for two years effective October 1, 2016, through September 31, 2018. Alabama Medicaid shall have three, one-year options for extending this contract if approved by the Legislative Contract Review Oversight Committee. At the end of the contract period Alabama Medicaid may at its discretion, exercise the extension option and allow the period of performance to be extended at the rate indicated on the RFP Cover Sheet. The Vendor will provide pricing for each year of the contract, including any extensions.

Revised as:

C. Term of Contract

The initial contract term shall be for two years effective upon execution of the contract. Alabama Medicaid shall have three, one-year options for extending this contract if approved by the Legislative Contract Review Oversight Committee. At the end of the contract period Alabama Medicaid may at its discretion, exercise the extension option and allow the period of performance to be extended at the rate indicated on the RFP Cover Sheet. The Vendor will provide pricing for each year of the contract, including any extensions.

I hereby acknowledge the receipt of Amendment I to RFP 2015-EVVM-01.

Authorized Vendor Signature

Date

Vendor Organization